

LOCHABER HOUSING ASSOCIATION LTD
MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON MONDAY 13th SEPTEMBER 2021
BY ZOOM.

| | |
|------------------------|--|
| Members Present | Tina MacLugash, Di Alexander, Jenni Hodgson, Ken Johnstone, May Tosh, Rosemary Bridge, Andrew Carr, Cameron Bauer, Linda Johnson, Jacqui Wight |
|------------------------|--|

| | |
|----------------------|---|
| In Attendance | Denis Rixson, Kevin Booth, Margaret Moynihan, Maureen Cameron, Jenny Mackay, Siobhan Toal |
|----------------------|---|

Welcome and Introductions

Chair, Andrew Carr, welcomed members to the Association's 33rd Annual General Meeting, this being the second meeting held digitally.

1 Apologies for Absence

The Corporate Services Assistant informed the meeting that apologies had been received from the following members:

Anne Davies, Elizabeth Silver, Moira MacVicar, Sheena Coull, Maggie MacKenzie and Tom Wynne.

2 Minutes of the Annual General Meeting held on 21st September 2020

The Minutes of the Annual General Meeting of 21st September 2020 were **approved** by Jenni Hodgson and Ken Johnstone.

3 Minutes of the Special General Meeting held on 21st September 2020

The Minutes of the Special General Meeting of 21st September 2020 were **approved** by Jenni Hodgson and Ken Johnstone.

4 Chairperson's Review 2020/21

Chairperson, Andrew Carr presented his review of the year, highlighting:

- During the pandemic the LHA Group Committees have had to adapt to a new way of working, with all meetings being held on digital platforms including our tenant group Your Voice. As we move out of the

pandemic, the Association aims to return to holding meetings in our office. However, we intend to also offer the option of joining remotely for those who prefer to do so.

- The LHA Board of Management undertook recruitment of our Chief Executive following the retirement of Blair Allan. Following the recruitment process Margaret Moynihan has taken up the position of Chief Executive on a permanent basis. Margaret led the Association as Acting Chief Executive before taking on her new role.

In closing the Chair thanked his colleagues on the Board. He also acknowledged with gratitude colleagues at the Scottish Government, the Highland Council and the Communities Housing Trust for the support and assistance given to the Association. The Chair paid tribute to the hard work, dedication and commitment from the Management Team and staff.

5 Auditor's Report 2019/20

The Chair introduced Kevin Booth of Alexander Sloan.

He confirmed the following:

- a) It was the Board of Management's responsibility to ensure that proper accounts were prepared and that these accounts were provided to the members of the Association.
- b) It was the job of auditors to review these accounts and give an opinion to the members on whether the financial statements gave a true and fair view. He confirmed that the financial statements had been properly prepared in accordance with generally accepted accounting practice.
- c) He also confirmed that the Association kept proper books and records during the year and there were no matters of significance that the auditors would like to draw to the attention of members.

6 Appointment of Auditor

The Chief Executive advised the meeting that last year Alexander Sloan was re-appointed as the Association's Auditors on a three-year basis. At this year's AGM, it was the recommendation of the Board of Management that Alexander Sloan be re-appointed as the Association's Auditors for the financial year 2021/22.

This was unanimously **agreed**.

7 Election of Board of Management

The Chief Executive introduced this item.

The current Board of Management comprises 9 members and two co-optee's, giving a total of 11. The maximum number of Board members under our rules is 15. Under the rules, three are due to retire. These are Di Alexander, Jenni Hodgson and Jacqui Wight.

All the retiring members have indicated that they wished to continue to serve, co-optee Linda Johnson has also indicated she would like to stand as a full member. With no further nominations, there are, therefore, a total of 5 members of the Association standing for election or re-election.

As there are fewer nominations than vacancies, all nominees were elected without the need for a vote, plus co-optee Cllr. Denis Rixson continuing to serve as a co-opted member of the Board representing the Highland Council.

The new Board for 2021/22 will, therefore, be comprised of 11 members:

- Di Alexander, Andrew Carr, Jenni Hodgson, May Tosh, Jacqui Wight, Rosemary Bridge, Cameron Bauer, Tom Wynne, Moira MacVicar, Linda Johnson and Cllr. Denis Rixson.

The first meeting of the Board of Management will be on 25th November, at which time the Board will elect its chairperson and other Office Bearers.

Winners of the annual garden competition

The Chair advised the meeting that during the summer the Association invited tenants and sharing owners to enter our annual gardening competition.

After the enforced break of the competition last year and with restrictions still in place we adopted a slightly different approach. Two members of staff, Aileen Duncan and Iain MacLeod visited all those who entered the competition at the start of August.

The Associations newly appointed Technical Officer: Leigh Dunning presented the winners with their certificates.

Photographs of the winners being presented with their certificates were shared on the screen.

The Chair announced the prize winners:

- Chris Cairns of Alma Road, Fort William won Best Garden.
- Martyn Calum of Old Banavie Road, Banavie won Best Tubs/Pots and baskets.
- Morven Cameron of Grant Place, Claggan won Best Vegetables.

Close of Meeting

Shortly before 7.00pm, the meeting was closed by the Chair, who thanked everyone for their attendance.